

Banks's Brewery Insurance Ltd – Privacy Policy

Banks's Brewery Insurance Ltd ("**We**") are committed to respecting and protecting your privacy. We are registered in Guernsey with company number 1-30182, registered address Dorey Court, Admiral Park, St. Peter Port, Guernsey, GY1 4AT.

For Data Protection matters you can contact us via DataSecurityInformation@BankssBrewery.co.uk or on 07814 731857.

This policy tells you about our data practices including what data we may need from you and what we do with it.

The Data Protection (Bailiwick of Guernsey) Law, 2017, currently governs Data protection provisions within Guernsey and the relevant supervisory authority is the Office of the Data Protection Commissioner. In relation to this website Marston's PLC are the Data Controller and CST Group Ltd (cst-group.com) are the data processor as the host and administrator for this site.

Information we may collect:

Through the course of our services we may collect from you or our third party service providers may collect on our behalf:

- Your name
- Address
- Contact details
- Details of your medical history or current medical status
- Imagery of you including in CCTV footage
- Date of Birth

Further to this, some of these details may be redacted at the earliest available opportunity, leaving only essential information.

Your information is collected when you submit a claim in relation to personal injury. This will usually be submitted directly to our claims administrator or Marston's PLC and be shared with various other service provider's including:

- Claims Administration software providers
- Claims Administrators and managers
- Claims Handlers

The data will be sourced from you directly or from a legal body acting on your behalf. From time to time we may also need to collect personal data from other professional bodies such as your GP or hospital records. Any data requested is based on a contractual need so that your claim can be resolved. We process your data on the legal basis of contract – when initiated by you, we take on a duty of care and responsibility to resolve your claim.

Your data may be transferred to third countries which are situated outside of the EEA, due to some of our third parties international presence. Where this does occur the data is transferred only where there are suitable and appropriate safeguards in place, such as Binding Corporate Rules or contractual obligations.

We hold your data for as long as is reasonably necessary to fulfil its purposes and in line with any other imposing statute in relation to legal claims. This varies depending on the outcome of a claim. Please contact us in order to receive specific details.

You have a number of rights in relation to your personal data, a summary of which are laid out below. Please note that not all rights laid out in the relevant legislation are absolute, so only those relevant are detailed.

- You have the right to request a copy of any information we hold on you, provided that it does not infringe upon the rights of any other third parties.
- You have the right to have any data held on you corrected if it is believed to be incorrect.
- You can restrict the processing of your data in specific circumstances.
- You can request erasure of your data where we no longer need it for a specified purpose.

You may also lodge a complaint to the supervisory authority, the Office of the Data Protection Commissioner (ODPC) by visiting odpc.gg/online-enquiry/#/complain/form, however we encourage you first to contact us in order that we can attempt to resolve your query ourselves.

We welcome any comments, queries or requests in relation to this policy. We can be contacted via 'FAO Data Protection department, Dorey Court, Admiral Park, St. Peter Port, Guernsey, GY1 4AT, via email at DataSecurityInformation@BankssBrewery.co.uk or on 07814 731857.